

INVITATION TO TENDER FOR SUPPLY OF LAPTOP COMPUTERS

Dear Sir/Madam,

STARS Forum invites quotations from eligible suppliers for the supply of 13 Laptop Computers for the Vocational Education Programme. It is the responsibility of all tenderers to ensure that their tender is delivered not later than 20 days of publishing the tender.

Scope of Supply

The selected supplier shall supply 13 new branded laptops with the following minimum specifications:

Specification	Minimum Requirement
Processor	Intel Core i3 (13th Gen or higher)
RAM	8 GB
Storage	512 GB SSD
Display	15.6" Full HD Anti-glare
Operating System	Genuine Windows 11 Pro
Office Software	Licensed Microsoft Office Home & Student or equivalent
Graphics	Integrated Graphics
Webcam	HD Webcam
Connectivity	Wi-Fi, Bluetooth
Ports	USB 3.0/Type-C, HDMI, Audio Jack
Battery	Minimum 3-cell battery
Warranty	Minimum 3 Years Onsite Manufacturer Warranty
Quantity	13 Units
Accessory	Laptop bag

Eligibility

The bidder should:

- Be an authorized dealer or OEM.
- Have valid GST and PAN registration.
- Provide manufacturer warranty.
- Supply only new and unused laptops.

Delivery

The laptops shall be delivered within **15 days** from the date of the Purchase Order.

Documents to be Submitted

- GST Registration Certificate
- PAN Card
- Authorization Letter (if applicable)
- Technical Specification Sheet
- Financial Quotation
- Warranty Details

Terms & Conditions

- The quoted laptops must meet or exceed the above specifications.
- STARS Forum reserves the right to accept or reject any or all quotations without assigning any reason.
- Any deviation from the specifications should be clearly mentioned by the bidder.

Submission of Quotations

Interested bidders may submit their quotations on or before the last date mentioned in the tender notice.

Contact-Ranajeet Shanbhag , Cell: 9579734720

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Address- STARS Forum, Vigyan Ashram, Gat No. 1157, A/P Pabal, Tal. Shirur, District Pune – 412403, Maharashtra.

Yours faithfully,



Mr. Ranajeet Shanbhag,
Secretary- STARS Forum

